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**To:** Undergraduate & Graduate Students

**RE:** Announcement for 2013 Internships

**Date:** Monday, December 17, 2012

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## Internship Positions for Spring, Summer, & Fall of 2013

### *Company Description*

TerraVerde Renewable Partners, LLC (TerraVerde) is a growing independent energy advising firm that specializes in representing owners during energy efficiency upgrades, renewable energy project development and construction, as well as energy asset management. For more information about the company and its project portfolio, please visit [www.tvrpllc.com](http://www.tvrpllc.com).

### *Internship Description*

TerraVerde is seeking qualified candidates educated in renewable energy and energy efficiency to fill available **Project Development Engineering Intern** positions for Spring, Summer, and Fall of 2013. TerraVerde interns will perform technical project underwriting and other analyses at various stages in the project lifecycle. Interns will have the opportunity to participate in and add value to all stages of the project development process. Specifically, TerraVerde interns can expect to assist in a variety of activities, such as:

- Conduct solar energy generating facility production analyses for facilities in operation;
- Evaluate and critique design, construction, and financing proposals on late-stage projects;
- Create solar installation site assessments and array layout drawings;
- Support energy audit analyses;
- Prepare system production assessments and reports;
- File California Solar Initiative (CSI) rebate applications;
- File Western Renewable Energy Generation Information System (WREGIS) credits applications; and
- Provide administrative and client meeting support as needed.

Candidates must commit to supporting the Engineering and Business Development Departments for a minimum of 16 hours per week for 12 weeks. TerraVerde is flexible on which days intern support will be provided based on the student's academic schedule as long as intern hours are completed between 8 am to 5 pm, Monday through Friday. Full-time (40 hours per week) internships and/or internships lasting longer than 12 weeks are also available. Though these internships are unpaid, the hands-on project experience TVRP interns gain will give them a competitive edge during their employment search upon graduation.

***Job Qualifications***

Intern candidates must possess strong quantitative, analytical, and interpersonal skills as well as possess a technical background in renewable energy, energy efficiency, engineering, or environmental science. Ability to manage multiple projects and responsibilities and an ability to deliver high quality “client ready” work in a fast-paced environment are highly valued. A firm grasp of Microsoft Office is strongly preferred. Familiarity with or an aptitude to learn Google Earth and AutoCAD are beneficial.

***Instructions for Submitting an Intern Application***

Candidates interested in applying for one of the Project Development Engineering Intern positions must email a cover letter and resume to [careers@tvrpllc.com](mailto:careers@tvrpllc.com) by the deadline specified below. Candidates will need to demonstrate their qualifications for this opportunity through a combination of academic accomplishments, prior intern experience, and/or extracurricular projects and activities. TerraVerde encourages candidates to include PDFs of supplemental material showcasing their technical skills. Only qualified candidates will be contacted for an in-person interview.

<b>Internship Position</b>	<b>Application Deadline</b>
Project Development Engineering Intern - Spring 2013	Friday, February 1, 2013
Project Development Engineering Intern - Summer 2013	Friday, May 10, 2013
Project Development Engineering Intern - Fall 2013	Friday, August 9, 2013

<b>Important Notice</b>
<p>Special arrangements can be made for the following:</p> <ul style="list-style-type: none"> <li>• Full-time (40 hours per week) internships for 12 weeks or longer.</li> <li>• Part-time (16 hours or more per week) internships for 12 weeks or longer.</li> </ul> <p>Start and stop dates for these types of internships will be considered on a case by case basis. For candidates interested in such an internship, at any time, please feel free to submit your cover letter and resume to <a href="mailto:careers@tvrpllc.com">careers@tvrpllc.com</a>.</p>